

SENIOR INTERNAL AUDITOR

Job description

Location:	Flexible – Offices in London, Milton Keynes, Chelmsford, Bury St Edmunds, Gatwick, Reading, Southampton, Swindon and Bristol	Department:	Internal Audit
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About the role

We are seeking ACCA , ACA or IIA/CIA qualified internal audit specialists to work across a range of public or corporate sector clients. We would be particularly interested in individuals who have experience of Sarbanes-Oxley work in addition to Internal Audit, but most importantly are looking for ambitious qualified staff keen to progress their careers in a large multi-national accounting and advisory practice. Our continued growth across markets has led to further opportunities coming onto the market. We work across a range of specialist sectors and would in particular welcome candidates with experience in Central Government, Manufacturing, Construction, Real-estate and Healthcare.


About the company and department

The Internal Audit department sits within the broader Risk Assurance service line, employing 300 staff in 20 offices across the UK. RSM is the one of the largest providers of internal audit services to the public sector with a fast growing corporate and financial services internal audit team servicing a range of international and strong British brands. RSM has offices in over 100 countries.

About the company and department

You will be responsible for undertaking a range of complex and specialist audits at client sites, across both financial and operational systems. You should:

- Understand the key risks identified by management and the controls put in place to address those risks within each area of the Client's Annual Audit Plan;
- Manage, perform and control internal audit assignments embracing assignment planning, conducting fieldwork and reporting findings;
- Draft audit planning documents for review by Client/Management;
- Prepare draft audit reports and supporting working files to high quality standards on agreed audits;
- Lead and supervise more junior staff on individual assignments including staff motivation, training and technical audit guidance;

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- Perform the audit of more complex and specialist areas;
 - Assist management in completion of assignments to time and budget;
 - Identify opportunities for further work opportunities at existing clients;
 - Participate in the firm's appraisal and development processes;
 - Ensure familiarity and compliance with all the firm's policies; and
 - Any other duties as required by Management


About the ideal candidate

You will be a self-starter willing to work hard to progress your career in a dynamic working environment. We are looking for strong individuals able to flourish within a hard-working team environment and who are keen to progress towards management or to specialise within specific areas of Internal Audit moving forwards. The ideal candidate will have the following attributes:

- Good technical knowledge of internal audit process, internal control, individual subjects and relevant sector experience
- Ability to review and control technical content of work of others to ensure compliance with relevant regulation and Internal Audit Standards
- Ability to provide support as required to team members;
- An understanding of the range of services that RSM provides to meet clients' needs;
- Pro-active management of own training and development needs;

Communication (oral, electronic, written)

- Oral – able to express ideas and information with clarity and confidence, especially when communicating with clients;
- Good working relationship with clients to understand their needs and requirements;
- Relay appropriate and timely information in respect of assignments to others;
- Listening – demonstrate the ability to listen, evaluate and apply information gained;
- Written – prepare draft reports and technical working papers;
- Excellent attention to detail;
- Gain confidence and respect of colleagues and clients;

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- Share own experience and expertise with others;
 - Encourage teamwork and develop leadership skills.

Commitment / Attitude to Work

- Take responsibility for resolving issues by either dealing with them personally or referring upwards where required;
- Take responsibility for self-development;
- Be able to train, coach and develop team members and provide support to other staff as required;
- Show enthusiasm and self-motivation to provide excellent service;
- Show respect for others by listening to views and suggestions;
- Be a team player by putting the team's needs before your own;
- Be pro-active and demonstrate a commitment to continuous improvement, such as raising queries and challenging existing practices;
- Ability to be flexible when managing inconsistent and varying workloads

Requirements

Essential

- Access to a car and a clean driving licence (when based outside of London office)
- Qualified to ACA, ACCA, IIA/CIA or equivalent;
- Flexibility and willingness for some travel – this may vary dependent upon where based
- At least two years working within Internal Audit

Desirable

- Experience of Internal Audit within the public sector
- Experience of Internal Audit within the corporate sector
- Sarbanes-Oxley experience;
- Self-starter, ambitious, team-player